



ANGÉLIQUE A. REED  
JUDGE  
FIRST CITY COURT

SECTION "B"  
(504) 592-9243

421 LOYOLA AVENUE  
NEW ORLEANS, LOUISIANA 70112

CASE NUMBER: \_\_\_\_\_

CASE NAME: \_\_\_\_\_

VS.  
\_\_\_\_\_

I WOULD LIKE TO OFFER, FILE AND INTRODUCE INTO EVIDENCE THE  
ENTIRE RECORD AND MORE PARTICULARLY:

- 1.) THE PETITION FOR THE PLAINTIFF FILED (DATE) \_\_\_\_\_
- 1A.) SUPPLEMENTAL PETITION FILED (DATE) \_\_\_\_\_
- 2.) THE DEFENDANT WAS SERVED BY PERSONAL OR DOMICILARY  
SERVICE (DATE) \_\_\_\_\_  
\* Agent for service of process must be served personally.  
\* Default rendered 11 days after service.
- 3.) THE TESTIMONY OF PLAINTIFF(S) \_\_\_\_\_
- 4.) THE TESTIMONY OF WITNESS(ES) \_\_\_\_\_
- 5.) AFFIDAVIT OF NON-MILITARY SERVICE.
- 6.) AFFIDAVIT OF CORRECTNESS OF ACCOUNT (Open Account).
- 7.) DEMAND LETTER - 15 Days (Open Account).
- 8.) NOTATION BY CLERK'S OFFICE INDICATING THAT NO ANSWER HAS  
BEEN FILED BY THE DEFENDANT(S).
- 9.) EXHIBIT LIST.
- 10.) PRAY FOR JUDGMENT.